



MISSIONARY HOUSING POLICIES AND PROCEDURES

MH 101. PURPOSE

- A. To offer residence accommodations to missionary families who are on home assignment or in transition to or from active missionary service.
- B. To enhance the support of and belief in missions as an integral part of the ministry of Trinity Baptist Church.
- C. To provide respite, resources and refreshment for residents up to twelve months.
- D. To enrich the fellowship of Trinity Baptist Church through association with the missionary families.

MH 102. RESIDENT QUALIFICATIONS

- A. Cooperative Baptist Fellowship and Southern Baptist Convention missionaries shall have first priority for use of the home.
- B. During periods of vacancy the home may also be used temporarily by a visiting speaker, summer worker called by the church, relocating staff member called by the church or missionary serving under mission board other than CBF or SBC, subject to approval of the Missions' Committee.

MH 103. RESIDENT RESPONSIBILITIES

- A. Residents are encouraged to become members of Trinity Baptist Church and participate in special mission activities during their stay.
- B. Residents are expected to care for, including normal house cleaning, and take reasonable precautions to protect the home during their stay. Any needed repairs should be reported to the Business Administrator.
- C. Residents occupying the home for six months or longer will provide a \$350.00 deposit prior to move-in to be used for necessary repairs resulting from occupancy. The full amount or the balance after needed repairs are made will be refunded. No deposit will be required for stays of less than one month. For months two through five, the deposit will be assessed at \$50 per month.
- D. Residents will be responsible for payment of utilities to the church prorated for length of stay. Reimbursable utilities include internet, electricity, and gas.
- E. Furniture or other items may not be removed from the premises for storage or other purposes without prior approval of the Missions' Council.
- F. Residents will provide "renters" insurance on personal property (optional). *(TBC is not responsible for personal property.)*

- G. When vacating premises, the condition of the home should be the same as when residents moved in, except for normal wear.
- H. Residents will agree to allow inspection of property and needed repairs to be scheduled at their convenience.
- I. No pets of any kind are allowed.

MH 104. CHURCH RESPONSIBILITIES

- A. The missionary home will be completely furnished, including appliances, kitchen utensils, and linens.
- B. The missionary home will be provided rent-free excluding utilities as previously listed. The church is responsible for turning on the utilities and paying for any utility deposits.
- C. The home will be maintained in similar fashion as other church property.
- D. Lawn care will be maintained by the church.

MH 105. RESERVATIONS FOR USE OF HOUSE

- A. Reservation requests will be approved by the Missions Committee.
- B. Requests may be addressed to:

Clint Brown, Minister of Business Administration
Trinity Baptist Church
800 Jackson Road
Kerrville, TX 78028-4199
830-895-0100
cbrown@tbck.org
- C. Reservations will be accepted up to three years in advance.
- D. Duration of stay will be determined based on need and/or availability and approval of Missions Committee.

MISSIONARY HOUSING REQUEST

Date: _____

The _____ family requests the use of the missionary home of Trinity Baptist Church in Kerrville, TX.

Family member's names (ages of children) _____

Mission Agency _____ No. years served _____

Place of Service _____

The beginning date of need is: Month _____ Day _____ Year _____

The last day of occupancy will be: Month _____ Day _____ Year _____

The occupant agrees to follow the current Missionary Housing Policies and Procedures.

Printed Name: _____

Signature: _____

Address: _____

E-Mail: _____ Phone: _____

Approved _____ Date _____

(Missions Committee Chair)